

# Welcome to

The Woodhaven-Brownstown School District's

# ParentConnection

AN ONLINE RESOURCE FOR PARENTS



Zangle's ParentConnection is a Web application that provides parents with direct access to student data via the Internet. Using a confidential PIN (personal identification number) and password, parents can connect to the school district's student database using a web browser and view their child's data, such as attendance reports, progress reports, report cards, transcripts, and more.

## To log on to ParentConnection

Follow the instructions below. From a computer with Internet access, open a Web browser (e.g Microsoft® Internet Explorer), and follow steps listed below.

If you have not received, or have lost your logon information, please contact the phone or e-mail listed at the end of this document. Please note that you must be listed as parent or guardian to access your child's information.

### A NOTE REGARDING AOL:

\*America Online® (AOL®) users MUST Open Microsoft® Internet Explorer in a separate window. ParentConnection WILL NOT open while using the AOL browser.

## 1. Enter URL address:

<https://zangleweb.resa.net/woodhaven/parentconnect/>

## 2. Enter PIN and Password, click Logon:

**PIN:** This number is a unique number assigned to each contact randomly by the computer. Your personal identification number or PIN **cannot** be changed.

**Password:** Use the default assigned password for your first logon. Passwords were randomly generated and are **CASE SENSITIVE**. It is suggested you change your password the first time you connect (see *Account Maintenance* instructions on next page).

A screenshot of the ParentConnection login page. At the top, it says "Welcome To" followed by the "zangle ParentConnection" logo. Below the logo, there is a copyright notice: "Copyright ©2008-2003 C-Intelligence, Inc. All rights reserved." The main part of the page is a login form with two input fields: "PIN" and "Password". Below the fields are two buttons: "Logon" and "Reset". A red arrow points from the "2. Enter PIN and Password, click Logon:" heading to the login form.

**Problems with your password?:** Call 734-789-2387 or e-mail [parentconnect@woodhaven.k12.mi.us](mailto:parentconnect@woodhaven.k12.mi.us)

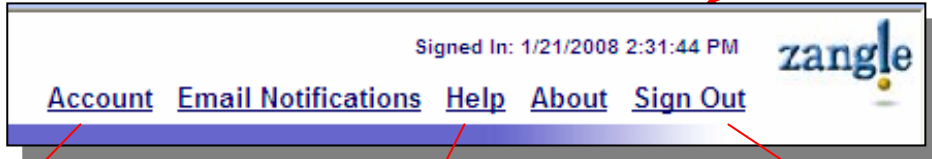
**NOTE:** See #4 in this document for instructions on how to change your password. You may choose to use both alpha and numeric characters for your new password. **Passwords are case sensitive.**

## 3. Select a Student:

If you have more than one student enrolled in the district, you will have the opportunity to view data for each student by selecting the student from the drop-down list.

# 4. Navigate the Site

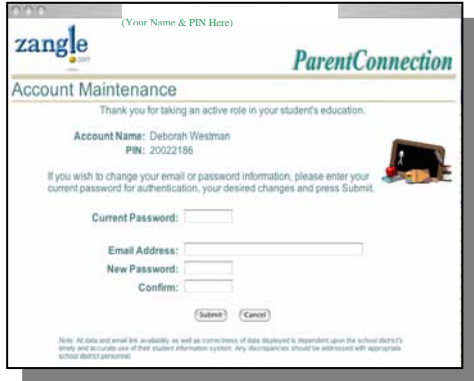
Located in the upper right corner of the web page.



## Account Maintenance

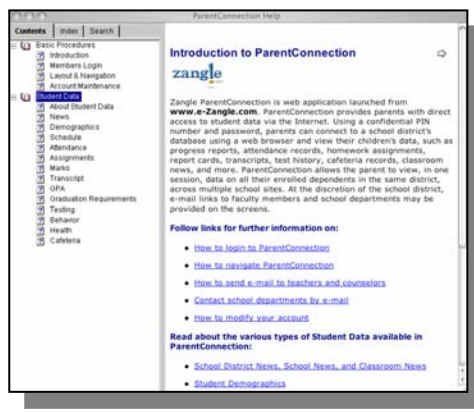
The Account Maintenance dialog box enables you to change or edit your password. It also gives you an opportunity to add your home or work email address, which will add you to the district database for future communications. In the event that you forget your password, if your email address is entered you can have it sent to you by email.

This email address will not be distributed outside the district.



## Help

Use the help link to answer any questions regarding this website.



## Sign Out

When your viewing is done, please sign out. You will automatically be logged out of Parent Connection if the site is inactive for 20 minutes.



**Printing Note:**  
When printing any one of the linked pages, be sure to first place your cursor in the middle of the page and click once. Otherwise, you may print a blank page.

## Email Notifications

E-mail notifications offers email notifications in the areas of attendance, assignments, cafeteria balances, marks reporting and news. Parents have the ability to choose which notifications to receive for each of their students. In order for you to be notified your email address must be entered under the Account Maintenance section.

Email notifications will be sent for each student and area selected below.  
 Note: "NA" indicates that item is not available at that location

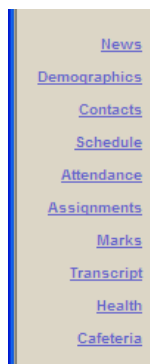
| Student   | School News              | Attendance               | Assignments              | Report Card              | Cafeteria Balance        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Ahop, Steven (Grade 12, John Adams High School) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Submit Cancel

Note: All data and email link availability as well as correctness of data displayed is dependent upon the school district's timely and accurate use of their student information system. Any discrepancies should be addressed with appropriate school district personnel.

# 5. Navigate Student Data

Click the links on the left side of the screen to view different types of data for the selected student, such as, Demographics, Attendance, etc. The currently selected link will be highlighted in white.



## Refreshing data pages

Data viewed in ParentConnection is “live,” therefore it may be updated in real time by the school while you are viewing data. However, new data posted during a session will not be visible to the user until the data page is refreshed. There are three ways to refresh a data page:

1. Click on a different link and then return to the original link.
2. Click the Refresh or Reload button in your browser.
3. Press the F5 function key on the keyboard.

# 6. Explanation of Student Data Links

## News

News items are bulletins or announcements for parents from school administrators and teachers.

There are two types of news items available on the News page: School News and Classroom News. The third type of News item, School District News, appears at the bottom of the ParentConnection login screen

## Demographics

The Demographics tab shows essential information for your child, such as name, address, telephone numbers, birth date, counselor, etc. This is available so parents can check the accuracy of the information, as it exists in the school’s student database.

Inaccuracies or misspellings should be reported to the school office.

## Attendance

This page displays a record of your child’s

**Note:**  
Please allow 24 hours after an absence for updates to appear.

attendance entries for the current school year. A teacher or the attendance secretary at the school generates the attendance entries. Entries of concern should be discussed with your child before calling the attendance office.

## Schedule (for Middle and High School)

This page displays your child's daily schedule for the current term.

There are two modes for viewing:

**Order by Period** (default) or **Order by Term**.

The viewing mode may be toggled by clicking on the mode switch link to the upper left of the schedule table.

| Period | Term | Course                  | Teacher     | Room |
|--------|------|-------------------------|-------------|------|
| 1      | S1   | PP21-1 PE Band/PC       | Garvin, D   | 102  |
|        | S2   | RR22-1 Concert Band     | Garvin, D   | 102  |
| 2      | S1   | QH91-2 Amer Hist AP 1   | Callahan, J | 707  |
|        | S2   | SH92-2 Amer Hist AP 2   | Callahan, J | 707  |
| 3      | S1   | MS51-2 Calculus AP BC-1 | Lambert, J  | 412  |
|        | S2   | MS52-2 Calculus AP BC-2 | Lambert, J  | 412  |
| 4      | S1   | LS31-8 Spanish 3rd      |             |      |
|        | S2   | LS32-8 Spanish 3rd      |             |      |
| 5      | S1   | QE91-2 Biology AP       |             |      |
|        | S2   | QE92-2 Biology AP       |             |      |
| 6      | S1   | EC31-6 Composition      |             |      |
|        | S2   | EC92-10 Lang/Com        |             |      |
| 7      | S1   | IRR3-1 IS Jazz          |             |      |
|        | S2   | IRR3-2 IS Jazz          |             |      |

Term Examples:  
S1H = Semester 1 High School  
S2H = Semester 2 High School  
YRH = Year-long High School  
Q1M = Quarter 1 Middle School

## Transcript (for Middle and High School)

This page displays the complete history of marks and credits earned for your child, since the beginning of enrollment in the district. Current school year marks do not appear on your child’s transcript until semester report cards are mailed. (Reminder, you can see these marks on the Marks page.)

## Assignments (for Middle and High School)

The Assignment Tab shows assignments for those teachers that have elected to share their Zangle Gradebook online.

The default view only shows assignments for this week and last week. Click on "Show All Assignments" to view all assignments for the current marking period.

| Class Assignments for 12/5/2007 - 12/19/2007 |            |                           |              |       |           |           |           |              |            |          |
|--|------------|---------------------------|--------------|-------|-----------|-----------|-----------|--------------|------------|----------|
| Detail                                       | Date Due   | Assignment                | Pts Possible | Score | Pct Score | Class Avg | Scored As | Extra Credit | Not Graded | Comments |
|  | 12/5/2007  | Reconstruction 8x11       | 21           | 18    | 85.7%     | 89.7%     |           |              |            |          |
|  | 12/7/2007  | 3 Themes on 14&16         | 30           |       |           | 93.3%     |           |              |            |          |
|  | 12/9/2007  | on 14 & 16 Terms          | 35           |       |           | 100%      |           |              |            |          |
|  | 12/9/2007  | 40 Acres and a wealth Gap | 10           |       |           | 290%      |           | ✓            |            |          |
|  | 12/10/2007 | Exam 14&16                | 120          | 97.5  | 81.3%     |           |           |              | ✓          |          |

Teachers sometimes add detailed information for assignments. If the memo icon has lines, you can click on it to see more detail.

You can also print a progress report to view all of your current assignment grades. This report shows your assignments by grade category (e.g. Tests, Quizzes, Homework)

| Category  | Date Due   | Assignment                      | Poss | Score | Pct    |
|---|------------|---------------------------------|------|-------|--------|
| Current Semester 1 Grade: B+ (87.9%) Based on Assignments from 9/4/2007 to 12/12/2007 |            |                                 |      |       |        |
| Essay   | 10/3/2007  | Beowulf Essay                   | 100  | 83.0  | 83.0%  |
| Essay Average: B (83%) 83.0 / 100.0   |            |                                 |      |       |        |
| Test/Qz/Project   | 9/7/2007   | Policy Quiz                     | 8    | 8.0   | 100.0% |
|   | 9/7/2007   | British History Quiz            | 16   | 15.0  | 93.8%  |
|   | 10/10/2007 | Malory II: V-VIII Quiz          | 12   | 12.0  | 100.0% |
|   | 10/25/2007 | Malory Book XIV Quiz            | 10   | 10.0  | 100.0% |
|   | 11/1/2007  | Malory XVII-XVIII Quiz          | 10   | 8.0   | 80.0%  |
|   | 12/3/2007  | Arthur or Chaucer Presentation  | 70   | 68.0  | 97.1%  |
| Test/Qz/Project Average: A (96%) 121.0 / 126.0  |            |                                 |      |       |        |
| Class/Homework  | 9/12/2007  | Syllabus Sheet                  | 10   | 10.0  | 100.0% |
|   | 9/14/2007  | Grendel's Mother Writing Prompt | 5    | 5.0   | 100.0% |
|   | 9/14/2007  | Beowulf Worksheet 1             | 15   | 13.0  | 86.7%  |
|   | 9/19/2007  | Beowulf Worksheet 2             | 15   | 13.0  | 86.7%  |
|   | 9/24/2007  | Edwin Writing Prompt            | 4    | 3.0   | 75.0%  |
|   | 9/25/2007  | Anglo-Saxon Worksheet           | 15   | 9.0   | 60.0%  |
|   | 9/28/2007  | Green Knight Book II Questions  | 6    | 6.0   | 100.0% |
|   | 10/2/2007  | Green Knight Writing Prompt     | 5    | 5.0   | 100.0% |
|   | 10/4/2007  | Green Knight Book IV Questions  | 6    | 6.0   | 100.0% |
|   | 10/10/2007 | Malory Book I & II Questions    | 5    | 5.0   | 100.0% |
|   | 10/11/2007 | Malory Book II Questions        | 6    | 6.0   | 100.0% |
|   | 10/16/2007 | Progress Report Signature       | 10   | 10.0  | 100.0% |

## Marks (for Middle and High School)

This page displays an aggregate list of all the progress reports and report card marks that have been posted to the system for your child in the current school year.

### CODE KEY

| Description                             | High School | Middle School |
|---|-------------|---------------|
| 1 <sup>st</sup> quarter progress report | P1          | P1            |
| 2 <sup>nd</sup> quarter progress report | P2          | P2            |
| 3 <sup>rd</sup> quarter progress report | P3          | P3            |
| 4 <sup>th</sup> quarter progress report | P4          | P4            |
| 1 <sup>st</sup> quarter report card     | Q1H         | Q1M           |
| 2 <sup>nd</sup> quarter report card     | Q2H         | Q2M           |
| 3 <sup>rd</sup> quarter report card     | Q3H         | Q3M           |
| 4 <sup>th</sup> quarter report card     | Q4H         | Q4M           |
| 1 <sup>st</sup> semester report card    | S1H         | S1M           |
| 2 <sup>nd</sup> semester report card    | S2H         | S2M           |

Type column:

**Acad** = Academic Classes

Mark column:

Letter grade is shown here.

Comments column:

Comments are pre-defined. Optional report card comments can be entered by the teacher.

## Cafeteria

- Records are sorted in descending chronological order (most recent first) by the **Date** column.
- The **Description** column displays the menu item purchased.
- The payments are classified as a **Charge** or **Payment**.
- Year-to-date totals are displayed at the top of the page. The **Balance** field displays the amount of dollars left in your account

| Cafeteria Year-To-Date Totals |          |         |
|-------------------------------|----------|---------|
| Charges                       | Payments | Balance |
| \$217.00                      | \$265.50 | \$48.50 |

| Transaction Detail (Most Recent First) |                          |           |        |         |
|--|--------------------------|-----------|--------|---------|
| Date                                   | Description              | Location  | Charge | Payment |
| 1/23/2008                              | Lunch \$2.75             | Line 1    | \$2.75 |         |
|  | Cookie                   | Ala Carte | \$0.50 |         |
|  | Cookie                   | Ala Carte | \$0.50 |         |
| 1/22/2008                              | Lunch \$2.75             | Line 1    | \$2.75 |         |
|  | Cookie                   | Ala Carte | \$0.50 |         |
|  | Cookie                   | Ala Carte | \$0.50 |         |
| 1/18/2008                              | Lunch \$2.75             | Line 1    | \$2.75 |         |
|  | Cookie                   | Ala Carte | \$0.50 |         |
|  | Cookie                   | Ala Carte | \$0.50 |         |
| 1/17/2008                              | Lunch \$2.75             | Line2     | \$2.75 |         |
|  | Extra Slice Pizza \$1.50 | Line2     | \$1.50 |         |
| 1/16/2008                              | Lunch \$2.75             | Line 1    | \$2.75 |         |

## ParentConnection Support Options

E-mail – [parentconnect@woodhaven.k12.mi.us](mailto:parentconnect@woodhaven.k12.mi.us)

Help Line – 734-789-2387

Online Help – Online Help is available by clicking on the **Help** link within the application. (See #4 in this document.)